



**2011 OUTSTANDING PROFESSIONAL SERVICE AWARDS**

*Nomination Form*

**1. Nominating Association:**

\_\_\_\_\_

2011 Financial Member    Yes/ No    *If no, please complete membership application*

**2. Your Nominee:**

\_\_\_\_\_

Title      Preferred Name (*for printing on certificate*)      Surname

Ph: \_\_\_\_\_ email: \_\_\_\_\_

Mailing address: \_\_\_\_\_

\_\_\_\_\_

**3. Period of service to association:** \_\_\_\_\_ to \_\_\_\_\_

**4. Nominated by:** \_\_\_\_\_

Ph: \_\_\_\_\_ email: \_\_\_\_\_

Signature: \_\_\_\_\_ Association: \_\_\_\_\_

**5. Seconded by:** \_\_\_\_\_

Ph: \_\_\_\_\_ email: \_\_\_\_\_

Signature: \_\_\_\_\_ Association: \_\_\_\_\_

PTCWA is not able to accept responsibility for nominations not received according to the guidelines or by the due date.

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**Documents must be submitted to PTCWA by email and post by Monday 5<sup>th</sup> September 2011.**

**Post to: PO BOX 196 MT HAWTHORN WA 6016**

**Email to [info@ptcwa.wa.edu.au](mailto:info@ptcwa.wa.edu.au)**

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*2011 PTCWA Outstanding Professional Service Awards – Guidelines and Nomination Form*

Enquiries to Gillian Skeggs – [info@ptcwa.wa.edu.au](mailto:info@ptcwa.wa.edu.au) or 0402 005 049



## 2011 OUTSTANDING PROFESSIONAL SERVICE AWARDS

### *GUIDELINES*

The Professional Teaching Council of Western Australia will hold their fifth annual Outstanding Professional Service Awards, in celebration of World Teachers' Day, on Thursday 27<sup>th</sup> October 2011.

These prestigious awards recognise individual member's outstanding professional contribution to education in Western Australia, made in a voluntary capacity to their professional teachers' association. This provides the opportunity for each financial member association of PTCWA to consider the work of their members and nominate a worthy recipient. In addition, the Professional Teaching Council of Western Australia 2011 Media Award will be presented.

The Professional Teaching Council of Western Australia aims to promote professionalism in teaching through an enhancement of the work of professional education associations. It provides a wider context for the work of professional associations through facilitation of networking and communication between individual associations whilst providing a forum for the discussion of broad educational thought and current issues.

#### **Guidelines:**

1. Nominations will be accepted from financial member associations for consideration by the PTCWA Awards Committee.
2. To be eligible for consideration the individual being nominated should:
  - be a current or past member of the nominating association;
  - **have made an outstanding voluntary contribution to the association's support of teachers and education in WA over an extended period of time as**, for example:
    - contribution to the association's publications either at a personal or professional level (eg: served as journal editor, have developed teaching resources, have written articles, etc)
    - committee member
    - professional development coordinator
    - award or accreditation coordinator
    - website/ ICT coordinator
    - and/ or have made an outstanding contribution to the association over an extended period of time through the management of the association and/ or association committees.

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3. To be eligible for consideration by the Awards Committee nominations must be:

- made on the official nomination form;
- made of an individual;
- accompanied by a citation of describing the reason/s for the award (please provide 100 – 250 words that may be included in the Awards booklet. Citations may be edited);
- signed by the association's current President as nominator, and another current office bearer as seconder (in the case of the nominee being the current President, or in the absence of the President, the nomination must be signed by two current office bearers of the association as nominator and seconder);
- received by email at [info@ptcwa.wa.edu.au](mailto:info@ptcwa.wa.edu.au) **and** posted to PO Box 196, Mount Hawthorn WA 6915;
- received on or before Monday 5<sup>th</sup> September 2011;

### **Important Notes:**

- Nominations are not considered to be received or accepted until you have received confirmation from the PTCWA Executive.
- PTCWA will always acknowledge when your nomination has been received.
- If you do not receive an acknowledgement within 7 days of emailing your nomination please contact Gillian on 0402 005 049.
- PTCWA is not able to accept responsibility for nominations not received according to the guidelines or by the due date.
- Award recipients will be personally invited to attend the ceremony along with a guest.
- The Nominator and Seconder will also be invited to attend the ceremony to celebrate their colleague's achievement.

**NOMINATIONS CLOSE**

**MONDAY 5<sup>th</sup> SEPTEMBER 2011**